

# Parkview Employee Assistance Program

Now offering video counseling

Parkview's Employee Assistance Program (EAP) now provides the option of free, confidential on-line one-on-one counseling for employees and any family members. Individuals must be 18 years of age or older and residing in the family's home. Counseling sessions are available via your computer or mobile device. Video counseling sessions are only available during regular business hours and must occur while the individual is within the State of Indiana.

## TO GET STARTED:

- Call 260-266-8060 or toll-free 800-721-8809 to schedule your counseling appointment.
- You will receive necessary paperwork through DocuSign to complete.
- Sign and return paperwork at least 24 hours prior to your scheduled appointment.
- Parkview EAP will send you a meeting invitation with a link to join.
- Click the link to download and run the Vidyo™ application.
- Enter your name and connect to the counseling meeting.

These video consultations are fully HIPAA compliant. To use this service, you must be within the state of Indiana at the time you are engaging in the online counseling session.

**If you have questions or would like more information, call 260-266-8060 or toll-free 800-721-8809.**

## PARKVIEW EMPLOYEE ASSISTANCE PROGRAM HOURS

Monday, Tuesday, Friday: 8 a.m. – 5 p.m. | Wednesday, Thursday: 8 a.m. – 6 p.m.