

### **Criteria for Earning a Work Credit:**

Students may earn one work credit during their high school career when they meet the following criteria:

Student must work a minimum of five hours per week as an average for the duration of the semester (clarification - they must work enough hours each week that it averages 5 hours every week).

Student may not get terminated from their job during the semester in which they wish to receive the credit.

The job must be in the area of their career interest.

Student must share documentation of their hours with their resource teacher every pay period and their teacher will record these.

An HCCSC staff member will visit the student at their place of employment one time per month during the semester in which they wish to receive the work credit.

Arrangements to receive the credit must be made before the start of the semester including: 1. Student is already employed, 2. Case conference to approve a work credit has been convened and approved and documented in the notes.